

**Certification of Proposed Plans in Respect of**  
**Pre-cut-off Columbarium under Application for Licence**  
**(To be completed by Qualified Professional)**

Name of the columbarium: \_\_\_\_\_

Address of the premises: \_\_\_\_\_

\_\_\_\_\_

I, \_\_\_\_\_ (Name), being an authorized person/structural engineer\* registered under section 3 of the Buildings Ordinance (Cap. 123) hereby certify the following:

Pursuant to section 25(4) of the Private Columbaria Ordinance (the Ordinance) (Cap. 630), I have personally conducted an on-site inspection and assessment of the columbarium, including each niche and other areas for interring ashes, to check the current site situation and verify all particulars set out in the following proposed plans:

- (i) Proposed Site Plan(s) (Plan no.\_\_\_\_\_, total\_\_\_\_\_page(s));
- (ii) Proposed Layout Plan(s) (Plan no.\_\_\_\_\_, total\_\_\_\_\_page(s)); and
- (iii) Proposed Floor Plan(s) (Plan no.\_\_\_\_\_, total\_\_\_\_\_page(s)) and the accompanying niche information (total\_\_\_\_\_page(s)).

I hereby certify that:

- ☐ (i) the particulars shown in the above proposed plans as specified under section 25(3) of the Ordinance **conform to the current site situation in all respects.** (If not, please fill in item (ii) below)
  
- ☐ (ii) the particulars shown in the above proposed plans as specified under section 25(3) of the Ordinance **do not conform to the current site situation in all respects.** Additional proposed plan(s) on which the difference(s) is/are identified, with annotations and colour highlights, is/are provided at Annex B.

I understand that under section 99 of the Ordinance, it is an offence to provide information that is false or misleading in a material particular in, or in connection with, an application made in respect of a columbarium or furnish the Director, an authorized officer or a public officer with information under the Ordinance knowing that it is false or misleading in a material particular. A person who commits an offence under section 99 of the Ordinance is liable on conviction to a fine of \$500,000 and to imprisonment for 2 years.

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Date (dd/mm/yyyy)

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Signature and Name of Authorized Person/  
Registered Structural Engineer\*

(Authorized Person/Registered Structural  
Engineer means a person registered under  
section 3 of the Buildings Ordinance (Cap. 123)

Registration Number#:

Expiry Date of Registration #:

☐ Please "✓" the appropriate box.

# Must conform to the register under section 3 of the Buildings Ordinance (Cap. 123)

\* Please delete as appropriate