

**Anti-rodent Charter - Application Form**  
(For Residential Estates/Buildings)

**Section A - Particulars of the Applicant**

<b>I Applicant (Company/Institution/Organisation) (All fields are MANDATORY)</b>	
(i) Type of Applicant	<input type="checkbox"/> Property Management Company/ Institution <input type="checkbox"/> Owners' Corporation/Owners' Committee <input type="checkbox"/> Other Residents' Organisation (Please specify: _____)
(ii) Name of Applicant (Company/Institution/Organisation)	(in Chinese) _____ (in English) _____
(iii) Correspondence Address	_____
(iv) Details of Person-in-charge	Name: Mr / Ms ^ _____ Position: _____
	Email Address: _____ Contact Number: _____
(v) Number of Residential Premises Applied for Signing the Charter (E.g. If you only apply for a residential estate (or part of it) or a single building, please mark "1")	_____

**Section B - Particulars of the Participating Premises**

**Note:** If making application for more than one set of premises, please complete a separate Section B for each set of premises.

<b>I Residential Premises (All fields are MANDATORY)</b>	
(i) Name of the Premises	(in Chinese) _____ (in English) _____
(ii) Type of the Premises	<input type="checkbox"/> Private Residential Estate/Building <input type="checkbox"/> Transitional Housing Project <input type="checkbox"/> Tenants Purchase Scheme Estate <input type="checkbox"/> Estate of Other Subsidised Housing Scheme <input type="checkbox"/> Other Housing Type (Please specify: _____)
(iii) Address of the Premises [Note 1]	_____
(iv) Number of Residential Blocks in the Premises	_____
(v) Total Number of Residential Units in the Premises	_____
(vi) Number and Name(s) of Anti-rodent Liaison Ambassador(s)	1 / 2 ^ 1. Mr / Ms ^ _____ (Contact Number: _____) 2. Mr / Ms ^ _____ (Contact Number: _____)

[Note 1: If different from the address in Section A]

^Please delete as appropriate

<b>II</b>	<b>Applicant’s Commitments to the Charter (Please tick “√”) (The Applicant <u>must</u> commit itself to <u>all</u> the following items in order to participate in the Charter, otherwise your application might not be processed)</b>
<input type="checkbox"/>	<b>Assign one to two anti-rodent liaison ambassadors to coordinate anti-rodent efforts in the residential estate/building</b>
<input type="checkbox"/>	<b>Carry out regular inspections and arrange necessary repair and maintenance works for the facilities, and ensure suitable cleaning/refuse removal of the residential estate/building</b>
<input type="checkbox"/>	<b>Implement anti-rodent measures within the residential estate/building (please refer to “Rodent-Proofing Measures in Residential Premises” and “Checklist for Anti-rodent Work (Residential Estates/Buildings)”)</b>
<input type="checkbox"/>	<b>Monitor the service quality and performance of the hired pest control service contractors</b>
<input type="checkbox"/>	<b>Maintain the relevant records of pest control work properly</b>
<input type="checkbox"/>	<b>Convey anti-rodent messages to residents through promotion and education, encouraging them to improve environmental conditions and cultivate habits of maintaining good personal hygiene and a clean environment</b>

**Declaration**

I have carefully read and understood the contents of the “Applicant’s Commitments to the Charter” above, and residents’ consent has been obtained for the above application.

I hereby declare that the information provided in the above application form is true and correct.

\_\_\_\_\_  
Signature

Name of Person-in-charge: ( )

Position: ( )

Company/Institution/Organisation Chop:

Date:

## Checklist of Required Documents

Please put a “√” in the appropriate boxes for the required documents to be submitted for this application:

<input type="checkbox"/>	A duly completed application form
<input type="checkbox"/>	A copy of the Certificate of Registration of the owners' corporation issued by the Land Registrar <i>(if applicable)</i>
<input type="checkbox"/>	A copy of the supporting document(s) showing that the company/institution/organisation is authorised to provide property management/cleaning/pest control service to the premises as stated in the application form (e.g. appointment letter, authorisation letter, contract, building notice bearing the names of the estate and the company, etc.) <i>(if applicable)</i>
<input type="checkbox"/>	A separate Section B duly completed for each set of premises as stated in the application form (if there is more than one set of premises under application)
<input type="checkbox"/>	Supplementary information sheet <i>(if applicable)</i>