

Checklist for Anti-rodent Work (Food Premises)

Inspection date							
Inspection items							
(1) Food remnants and refuse has been disposed of properly in covered rubbish bins, which have been cleared daily.							
(2) The threshold clearance of doors has been lowered to not more than 6 mm and metal kicking plates of at least 30 cm high have been affixed to the lower edges of doors and door frames.							
(3) All doors are properly closed.							
(4) Food has been stored properly.							
(5) Floor surfaces has been maintained in hygienic condition and left with no food remnants.							
(6) Gratings with apertures not more than 6 mm or plug barbed wire balls have been installed at the openings of pipes.							
(7) All the openings left in the walls, floors or ceilings after installation of pipes, wires or split-type air conditioners have been properly sealed using cement or metal plates.							
(8) Barbed wire balls have been plugged at the openings of passage of pipes/ducts through wall if not sealed by cement or metal plates.							
(9) Wire meshes with apertures not larger than 6 mm have been installed to screen exhaust fans and ventilation louvers.							
(10) Rat guards have been installed around the pipes on external walls.							
(11) The false ceiling panels have been checked and the damaged ones replaced.							
(12) The false ceiling has been partitioned into compartments to restrict rodent movement.							
(13) A clear space of at least 1m between a false ceiling and any articles has been maintained.							
(14) Storerooms/plant rooms were properly cleansed and free of accumulated articles.							
Inspected by:							
Signature:							

Note:

- Adding a “✓” in the box indicates that the condition is satisfactory.
- Adding a “×” in the box indicates that irregularity is detected and rectifying action should be taken immediately. After rectifying work has been taken, please confirm by countersigning on the corresponding box.