

## Application for Succession of Market Stall Tenancy

To: District Secretary, \_\_\_\_\_ District Environmental Hygiene Office,  
Food and Environmental Hygiene Department

### I. Information of Stall and Tenant

- (1) Name of Market: \_\_\_\_\_
- (2) Stall No.: \_\_\_\_\_
- (3) Name of Tenant: (Chinese) \_\_\_\_\_ 先生／女士\*  
(English) Mr/Ms\* \_\_\_\_\_
- (4) Hong Kong Identity Card No.: \_\_\_\_\_
- (5) Date of Death (dd/mm/yyyy): \_\_\_\_\_
- (6) Death Certificate No.: \_\_\_\_\_ (Please submit a copy)

### II. Proposed Successor <sup>(Note 1)</sup>

- (1) Name of Proposed Successor: (Chinese) \_\_\_\_\_ 先生／女士\*  
(English) Mr/Ms\* \_\_\_\_\_
- (2) Hong Kong Identity Card No.: \_\_\_\_\_
- (3) Date of Birth (dd/mm/yyyy): \_\_\_\_\_
- (4) Correspondence Address: \_\_\_\_\_  
\_\_\_\_\_

\* Please deleted as appropriate.

*Note 1: The proposed successor must have reached the age of 18 and be ordinarily resident in Hong Kong. [For the definition of “an ordinarily resident in Hong Kong”, please refer to Section 2 of the Immigration Ordinance (Cap. 115)].*

(5) Contact Telephone No.: \_\_\_\_\_

(6) Relationship with the Deceased Tenant stated at Part (I) above:

- Spouse
- Father/Son/Daughter
- Mother/Son/Daughter
- Others (please specify: \_\_\_\_\_)

(7) Copies of Supporting Documents attached (Only one of the following is needed):

(a) If you are the Parent of the Deceased

- Birth Certificate of the Deceased Tenant; or
- Relevant Tenancy Card issued by Housing Department; or
- Other Documentary Proof

(b) If you are the Spouse of the Deceased

- Marriage Certificate; or
- Birth Certificate of Children; or
- Relevant Tenancy Card issued by Housing Department; or
- Other documentary proof

(c) If you are the Son/Daughter of the Deceased

- Birth Certificate of Applicant; or
- Relevant Tenancy Card issued by Housing Department; or
- Other Documentary Proof

(d) If you are the Nominated Successor of the Deceased Tenant

- Probate of the Will; and
- Other Documentary Proof

(8) Do you hold a Hawker Licence issued by the Food and Environmental Hygiene Department (FEHD)?

- No
- Yes. If yes, please specify:

(i) Category of the Hawker Licence: \_\_\_\_\_

(ii) Expiry Date of the Hawker Licence: \_\_\_\_\_

(iii) Are you willing to Surrender the Hawker Licence?

- Yes
- No

Please tick the appropriate box(es).

(9) Do you wish to carry on business during our processing of this application?

Yes (The application will be processed separately.)

No

(10) Please list below Copies of Other Supporting Documents <sup>(Note 2)</sup> attached and provide other remarks, if any:

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I apply for succession to the tenancy of the above stall. **I hereby declare that:**

- (a) to the best of my knowledge and belief, the information given in this application form is true and correct, and I have not withheld any information required to be provided herein;
- (b) I understand and agree that to process the above application, FEHD will-
  - (i) request for an interview with me, and may ask me to provide the personal data of the spouse and/or other children of the deceased tenant; and
  - (ii) post a Notice of Succession at the stall and on the notice board of the market concerned to allow the public to raise objection, if any;
- (c) I understand that should dispute between the potential successors competing for the stall concerned arise, FEHD will suspend processing my application for succession. If the dispute is not settled within one month, FEHD will consider re-entry into the stall;
- (d) I currently possess/do not possess\* a valid hawker licence issued by the FEHD. Should this application be approved, I will cancel the hawker licence I possess. If for any reasons the tenancy agreement is terminated in future, the cancelled hawker licence will not be returned;
- (e) I have read and fully understood the Statement of Purpose for Collection of Personal Data in connection with this application. Should I propose any subsequent change to this application, I shall notify FEHD in writing;
- (f) I understand that should this application be approved, I shall sign a new tenancy agreement in respect of the stall concerned with FEHD; and
- (g) I understand that succession or transfer of tenancy will not be allowed in the new tenancy agreement. *(Added in 12/2021)*

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Date (dd/mm/yyyy)

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Signature of Proposed Transferee

\* Please deleted as appropriate.

Please tick the appropriate box(es).



**Collection of Personal Data in Connection with  
Application for Succession of Market Stall Tenancy  
(in accordance with Personal Data (Privacy) Ordinance)  
Statement of Purpose**

**PURPOSE OF COLLECTION**

1. The personal data provided by means of this form will be used by the Food and Environmental Hygiene Department (FEHD) for the following purposes-
  - (a) Consideration of matters relating to applications for succession of market stall tenancy;
  - (b) Processing of matters relating to (a) above, including but not limited to compilation of records and preparation of tenancy agreement after approval of the application;
  - (c) Facilitating communication among staff of FEHD, market management contractor and you; and
  - (d) Disclosing the data to, if necessary, the Centre for Food Safety of FEHD in accordance with the Food Safety Ordinance. *[Only confines to market stalls for selling foods]*
2. The provision of personal data is voluntary. However, if you do not provide sufficient information, we may not be able to process your application for succession of the tenancy.

**CLASSES OF TRANSFEREES RECEIVING THE DATA**

3. The personal data provided may be disclosed to other Government departments and agencies for the purposes mentioned in paragraph 1 above. The personal data may also be disclosed to other Government departments for law enforcement purposes.

**ACCESS TO PERSONAL DATA**

4. You have a right to request access to and correction of your personal data as provided for in Sections 18 and 22 and Principle 6 of Schedule 1 of the Personal Data (Privacy) Ordinance. Your right of access includes the right to obtain a copy of your personal data provided by means of this form. A fee may be imposed for complying with a data access request.

**ENQUIRIES**

5. Enquiries concerning the personal data collected by means of this form, including the making of access and corrections, should be addressed to-

	<b>Office</b>	<b>Address</b>	<b>Tel. No.</b>	<b>Fax No.</b>
Hong Kong & Islands	Central/Western District Environmental Hygiene Office	10/F, Sheung Wan Municipal Services Building, 345 Queen's Road Central, Hong Kong	2545 0506	2851 7653
	Eastern District Environmental Hygiene Office	3/F, Quarry Bay Municipal Services Building, 38 Quarry Bay Street, Hong Kong	3103 7041	2565 8203
	Southern District Environmental Hygiene Office	4/F, Aberdeen Municipal Services Building, 203 Aberdeen Main Road, Hong Kong	2903 0411	2873 1608
	Wan Chai District Environmental Hygiene Office	7/F, Lockhart Road Municipal Services Building, 225 Hennessy Road, Wan Chai, Hong Kong	2879 5760	2519 6884
	Islands District Environmental Hygiene Office	6/F, Harbour Building, 38 Pier Road, Central, Hong Kong	2852 3215	2545 2964

	<b>Office</b>	<b>Address</b>	<b>Tel. No.</b>	<b>Fax No.</b>
Kowloon	Kowloon City District Environmental Hygiene Office	Level 7, Shui Wo Street Municipal Services Building, 9 Shui Wo Street, Kwun Tong, Kowloon	2715 4608	2761 0718
	Kwun Tong District Environmental Hygiene Office	Level 7, Shui Wo Street Municipal Services Building, 9 Shui Wo Street, Kwun Tong, Kowloon	3102 7373	2343 6734
	Mong Kok District Environmental Hygiene Office	6/F & 7/F, Fa Yuen Street Municipal Services Building, 123A Fa Yuen Street, Mong Kok, Kowloon	2749 3627	2391 5572
	Sham Shui Po District Environmental Hygiene Office	8/F-10/F, Un Chau Street Municipal Services Building, 59-63 Un Chau Street, Sham Shui Po, Kowloon	2748 6943	2748 6937
	Wong Tai Sin District Environmental Hygiene Office	3/F, Tai Shing Street Market Building, 121 Choi Hung Road, Wong Tai Sin, Kowloon	2997 9005	2351 5710
	Yau Tsim District Environmental Hygiene Office	3/F & 4/F, Kwun Chung Municipal Services Building, 17 Bowring Street, Yau Ma Tei, Kowloon	2302 1301	2735 5955

	<b>Office</b>	<b>Address</b>	<b>Tel. No.</b>	<b>Fax No.</b>
New Territories	Sha Tin District Environmental Hygiene Office	Unit 1201-1207, 1220-1221, 12/F, Tower 1, Grand Central Plaza, 138 Rural Committee Road, Sha Tin, New Territories	2634 0136	2634 0442
	Tai Po District Environmental Hygiene Office	3/F, Tai Po Complex, 8 Heung Sze Wui Street, Tai Po, New Territories	3183 9119	2650 1171
	North District Environmental Hygiene Office	4/F, Shek Wu Hui Municipal Services Building, 13 Chi Cheong Road, Sheung Shui, New Territories	2679 2815	2679 5695
	Sai Kung District Environmental Hygiene Office	8/F, Sai Kung Tseung Kwan O Government Complex, 38 Pui Shing Road, Tseung Kwan O, New Territories	3740 5100	2792 9937
	Kwai Tsing District Environmental Hygiene Office	9/F, Kwai Hing Government Offices Building, 166-174 Hing Fong Road, Kwai Chung, New Territories	2619 9482	2480 4023
	Tsuen Wan District Environmental Hygiene Office	3/F, Yeung Uk Road Municipal Services Building, 45 Yeung Uk Road, Tsuen Wan, New Territories	2212 9735	2414 8809
	Tuen Mun District Environmental Hygiene Office	1/F & 3/F, Tuen Mun Government Offices Building, 1 Tuen Hi Road, Tuen Mun, New Territories	2451 3113	2452 6559
	Yuen Long District Environmental Hygiene Office	2/F-5/F, Yuen Long Government Offices, 2 Kiu Lok Square, Yuen Long, New Territories	2920 7605	2477 5099