

Application for Temporary Suspension of Market Stall Business

To: District Secretary, _____ District Environmental Hygiene Office,
Food and Environmental Hygiene Department

I. Particulars of Stall and Details of Application

- (1) Name of Public Market/Cooked Food Market: _____
- (2) Market/Cooked Food/Light Refreshment Stall No.: _____
- (3) Dates of Application for Temporary Suspension of Market Stall Business (Both Dates Inclusive):
From _____ (dd/mm/yyyy) To _____ (dd/mm/yyyy)
- (4) Reason of Application for Temporary Suspension of Market Stall Business: _____

II. Particulars of Applicant

- (1) Name of Tenant: (Chinese) _____ 先生/女士*
(English) Mr./Ms.* _____
- (2) Hong Kong Identity Card No.: _____
- (3) Correspondence Address: _____

- (4) Contact Telephone No.: _____

Date (dd/mm/yyyy)

Signature of Tenant[#]

* Please deleted as appropriate.

The signature must be the same as that on the tenancy agreement.

**Collection of Personal Data in Connection with
Application for Temporary Suspension of Market Stall Business
in Accordance with Personal Data (Privacy) Ordinance**

Statement of Purpose

1. Purposes of Collection

The personal data provided by means of this Application form will be used by the Food and Environmental Hygiene Department (FEHD) for the following purposes-

- (a) Consideration of matters relating to applications for temporary suspension of market stall business;
- (b) dealing with matters relating to (a) above, including but not limited to compilation of records and preparation of tenancy agreement after approval of the application;
- (c) Facilitating communication among staff of FEHD, market management contractor and you; and
- (d) Disclosing the data to, if necessary, the Centre for Food Safety of FEHD in accordance with the Food Safety Ordinance. *[Only confines to market stalls for selling foods]*

The provision of personal data is voluntary. However, if you do not provide sufficient information, we may not be able to process your application for succession of the tenancy.

2. Class of Transferees

The personal data provided by means of this Application Form may be disclosed to other government departments/organisations in pursuance of the purposes mentioned in paragraph 1 above. The personal data may also be disclosed to other Government departments for law enforcement purposes.

3. Access to Personal Data

You have a right of access to and correction of the personal data as provided in accordance with Sections 18 and 22 and Principle 6 of Schedule 1 of the Personal Data (Privacy) Ordinance. Your right of access includes the right to obtain a copy of the personal data which you have provided by means of this Application form. A fee may be imposed for complying with a data access request.

4. Enquiries

Enquiries concerning the personal data collected in this Application Form including the request for access to and correction should be addressed to the respective District Environmental Hygiene Offices set out below:

Hong Kong & Islands

Office	Address	Tel. No.
Central/Western District Environmental Hygiene Office	10/F, Sheung Wan Municipal Services Building, 345 Queen's Road Central, Hong Kong	2545 0506
Eastern District Environmental Hygiene Office	3/F, Quarry Bay Municipal Services Building, 38 Quarry Bay Street, Hong Kong	3103 7041
Southern District Environmental Hygiene Office	4/F, Aberdeen Municipal Services Building, 203 Aberdeen Main Road, Hong Kong	2903 0411
Wan Chai District Environmental Hygiene Office	7/F, Lockhart Road Municipal Services Building, 225 Hennessy Road, Wan Chai, Hong Kong	2879 5760
Islands District Environmental Hygiene Office	6/F, Harbour Building, 38 Pier Road, Central, Hong Kong	2852 3215

Kowloon

Office	Address	Tel. No.
Yau Tsim District Environmental Hygiene Office	3/F & 4/F, Kwun Chung Municipal Services Building, 17 Bowring Street, Yau Ma Tei, Kowloon	2302 1301
Mong Kok District Environmental Hygiene Office	6/F & 7/F, Fa Yuen Street Municipal Services Building, 123A Fa Yuen Street, Mong Kok, Kowloon	2749 3627
Sham Shui Po District Environmental Hygiene Office	8/F-10/F, Un Chau Street Municipal Services Building, 59-63 Un Chau Street, Sham Shui Po, Kowloon	2748 6943
Kowloon City District Environmental Hygiene Office	3/F & 4/F, To Kwa Wan Market and Government Offices, 165 Ma Tau Wai Road, Kowloon	2715 4608
Wong Tai Sin District Environmental Hygiene Office	3/F, Tai Shing Street Market Building, 121 Choi Hung Road, Wong Tai Sin, Kowloon	2997 9005
Kwun Tong District Environmental Hygiene Office	Level 7, Shui Wo Street Municipal Services Building, 9 Shui Wo Street, Kwun Tong, Kowloon	3102 7373

New Territories

Office	Address	Tel. No.
Tsuen Wan District Environmental Hygiene Office	3/F, Yeung Uk Road Municipal Services Building, 45 Yeung Uk Road, Tsuen Wan, N.T.	2212 9735
Kwai Tsing District Environmental Hygiene Office	9/F, Kwai Hing Government Offices, 166-174 Hing Fong Road, Kwai Chung, N.T.	2619 9482
North District Environmental Hygiene Office	4/F, Shek Wu Hui Municipal Services Building, 13 Chi Cheong Road, Sheung Shui, N.T.	2679 2815
Tai Po District Environmental Hygiene Office	3/F, Tai Po Complex, 8 Heung Sze Wui Street, Tai Po, N.T.	3183 9119
Sai Kung District Environmental Hygiene Office	8/F, Sai Kung Tseung Kwan O Government Complex, 38 Pui Shing Road, Tseung Kwan O, N.T.	3740 5100
Sha Tin District Environmental Hygiene Office	Units 1201-1207, 1220-1221, Level 12, Tower 1, Grand Central Plaza, 138 Sha Tin Rural Committee Road, Sha Tin, N.T.	2634 0136
Tuen Mun District Environmental Hygiene Office	1/F & 3/F, Tuen Mun Government Offices, 1 Tuen Hi Road, Tuen Mun, N.T.	2451 3113
Yuen Long District Environmental Hygiene Office	2/F-5/F, Yuen Long Government Offices, 2 Kiu Lok Square, Yuen Long, N.T.	2920 7605