

UNDERTAKING MADE
BY THE REGISTERED ASSISTANT OF PUBLIC MARKET STALL

I, _____ (_____) of _____
[Name] [HKID Card No.] [Address]

hereby undertake in favour of the Government of the Hong Kong Special Administrative Region acting through the Director of Food and Environmental Hygiene (FEHD) (“Director”):

1. that I am being engaged by _____, who is the Tenant of
[Name of Tenant]
Market Stall No. _____ of _____ Market (“Stall”),
as his/her Registered Assistant to work at the Stall pursuant to the Public Health and Municipal Services Ordinance (Cap. 132) and the Public Markets Regulation (Cap. 132, sub. leg.), and that I am the said Tenant’s authorised servant/agent* and not in the position as owner, assignee, sub-lettee or in any other legal capacity which has not been approved by the Director;
2. that I shall keep a proper record of engagement e.g. payment slips of my engagement as a Registered Assistant and other engagement information; and
3. that when the Director calls upon production of such engagement records for inspection and for making copies thereof, I shall duly comply with such request within 14 days.

Date (dd/mm/yy)

Signature of Registered Assistant

Signature of Witness

(Name : _____)

I have explained the above content to Mr/Ms* _____ who has signed this Undertaking.

Signature of FEHD Officer

Name

Post Title

*Delete where appropriate.

**Collection of Personal Data in Connection with
Undertaking made by the Registered Assistant of Public Market Stall
(In Accordance with Personal Data (Privacy) Ordinance)**

Notification for collection of Personal Data

PURPOSE OF COLLECTION

1. The personal data provided by means of this undertaking and other document will be used by the Food and Environmental Hygiene Department for the following purpose-

- (a) registration of authorised servant/agent of market stall;
- (b) verification of the Registered Assistant appointed by the stall tenant; and
- (c) activities directly relating to the registration.

2. The provision of personal data is obligatory. If you do not provide sufficient information, your request for the registration of authorised servant/agent of market stall of your stall will not be processed.

CLASSES OF TRANSFEREES

3. The personal data which you have provided may be disclosed to other Government departments and agencies in pursuance of the purposes mentioned in paragraph 1 above.

ACCESS TO PERSONAL DATA

4. You have a right to request access to and correction of the personal data provided in accordance with Sections 18 and 22 and Principle 6 of Schedule 1 of the Personal Data (Privacy) Ordinance. Your right of access includes the right to obtain a copy of your personal data which you have provided by means of this form. A fee may be imposed for complying with a data access request.

ENQUIRIES

5. Enquiries concerning the personal data collected by means of this form, including the request for access and corrections, should be addressed to-

	Office	Address	Tel. No.	Fax No.
Hong Kong & Islands	Central/Western District Environmental Hygiene Office	10/F, Sheung Wan Municipal Services Building, 345 Queen's Road Central, Hong Kong	2545 0506	2851 7653
	Eastern District Environmental Hygiene Office	3/F, Quarry Bay Municipal Services Building, 38 Quarry Bay Street, Hong Kong	3103 7041	2565 8203
	Southern District Environmental Hygiene Office	4/F, Aberdeen Municipal Services Building, 203 Aberdeen Main Road, Hong Kong	2903 0411	2873 1608
	Wan Chai District Environmental Hygiene Office	7/F, Lockhart Road Municipal Services Building, 225 Hennessy Road, Wan Chai, Hong Kong	2879 5760	2519 6884
	Islands District Environmental Hygiene Office	6/F, Harbour Building, 38 Pier Road, Central, Hong Kong	2852 3215	2545 2964

	Office	Address	Tel. No.	Fax No.
Kowloon	Kowloon City District Environmental Hygiene Office	Level 7, Shui Wo Street Municipal Services Building, 9 Shui Wo Street, Kwun Tong, Kowloon	2715 4608	2761 0718
	Kwun Tong District Environmental Hygiene Office	Level 7, Shui Wo Street Municipal Services Building, 9 Shui Wo Street, Kwun Tong, Kowloon	3102 7373	2343 6734
	Mong Kok District Environmental Hygiene Office	6/F & 7/F, Fa Yuen Street Municipal Services Building, 123A Fa Yuen Street, Mong Kok, Kowloon	2749 3627	2391 5572
	Sham Shui Po District Environmental Hygiene Office	8/F-10/F, Un Chau Street Municipal Services Building, 59-63 Un Chau Street, Sham Shui Po, Kowloon	2748 6943	2748 6937
	Wong Tai Sin District Environmental Hygiene Office	3/F, Tai Shing Street Market Building, 121 Choi Hung Road, Wong Tai Sin, Kowloon	2997 9005	2351 5710
	Yau Tsim District Environmental Hygiene Office	3/F & 4/F, Kwun Chung Municipal Services Building, 17 Bowring Street, Yau Ma Tei, Kowloon	2302 1301	2735 5955

	Office	Address	Tel. No.	Fax No.
New Territories	Sha Tin District Environmental Hygiene Office	Unit 1201-1207, 1220-1221, 12/F, Tower 1, Grand Central Plaza, 138 Rural Committee Road, Sha Tin, New Territories	2634 0136	2634 0442
	Tai Po District Environmental Hygiene Office	3/F, Tai Po Complex, 8 Heung Sze Wui Street, Tai Po, New Territories	3183 9119	2650 1171
	North District Environmental Hygiene Office	4/F, Shek Wu Hui Municipal Services Building, 13 Chi Cheong Road, Sheung Shui, New Territories	2679 2815	2679 5695
	Sai Kung District Environmental Hygiene Office	8/F, Sai Kung Tseung Kwan O Government Complex, 38 Pui Shing Road, Tseung Kwan O, New Territories	3740 5100	2792 9937
	Kwai Tsing District Environmental Hygiene Office	9/F, Kwai Hing Government Offices Building, 166-174 Hing Fong Road, Kwai Chung, New Territories	2619 9482	2480 4023
	Tsuen Wan District Environmental Hygiene Office	3/F, Yeung Uk Road Municipal Services Building, 45 Yeung Uk Road, Tsuen Wan, New Territories	2212 9735	2414 8809
	Tuen Mun District Environmental Hygiene Office	1/F & 3/F, Tuen Mun Government Offices Building, 1 Tuen Hi Road, Tuen Mun, New Territories	2451 3113	2452 6559
	Yuen Long District Environmental Hygiene Office	2/F-5/F, Yuen Long Government Offices, 2 Kiu Lok Square, Yuen Long, New Territories	2920 7605	2477 5099