食物環境衞生署
Food and Environmental Hygiene Department

Health Education and Exhibition Unit
2/F, Oi Kwan Court, 28 Oi Kwan Road, Wan Chai, Hong Kong
(Telephone No.: 2377 9275 Fax No.: 2735 8781)

APPLICATION FORM FOR MOBILE EDUCATION CENTRE

Name of Organisation : _____
Correspondence Address : _____
Contact Person : _____ Post : _____
Tel. No. : _____ Fax No. : _____

Proposed Date & Time of Visit

Choice	Date	Time (e.g. 10:00 – 12:00; 14:00 – 16:00)
1st choice:		
2nd choice:		
3rd choice:		

Visit Location: _____

Loan of Exhibition Panels: ☐ **Yes* (please select one item)** ☐ **No**

- ☐ Food and Environmental Hygiene
- ☐ Act Now to Prevent Dengue Fever
- ☐ Prevention of Avian Flu
- ☐ Know More about Japanese Encephalitis
- ☐ Green Burial

* Please contact our staff for contents of exhibition panels at 2377 9370/2377 9317

We have read the "Notes on Application" and will provide all required items in the display venue.

Signature:

Date: (dd/mm/yyyy) Chop of Organisation

The personal data provided by means of the form will be used for application for school/organisation visits of the Mobile Education Centre. You have the right of access and correction with respect to the personal data provided in accordance with the Personal Data (Privacy) Ordinance. Enquiries concerning the personal data collected by means of this form, including the access to and correction of the personal data provided, should be addressed to Chief Health Inspector (Health Education) of the FEHD. We pledge to meet fully, and where possible exceed, internationally recognised standards of personal data privacy protection, in complying with the requirements for the Personal Data (Privacy) Ordinance. In doing so, we will ensure compliance by our staff with the strictest standards of security and confidentiality.

Please tick the appropriate box(es).

Notes on Application:

1. Booking application should be made at least 1 month in advance.

2. The completed application form should be returned to the office by fax at 2735 8781 or by mail to the Health Education and Exhibition Unit of the Food and Environmental Hygiene Department (FEHD) at 2/F, Oi Kwan Court, 28 Oi Kwan Road, Wan Chai, Hong Kong.

3. FEHD does not undertake to accept all applications. Successful applicants will be issued with a confirmation notice.

4. Applying organisations should arrange to reserve a display area for the vehicle.

5. The vehicular entrance, exit and passage to the display area should be large enough (overall dimensions of the vehicle 7.3m (L) x 3.1m (W) x 3.3m (H)) to accommodate the vehicle.

6. Applying organisations should be responsible for public safety and order during the programme.

7. A layout showing the locations of the display area, parking space of the vehicle and power connection points should be provided for our consideration.

8. Sufficient electricity (2 x 13-ampere single-phase power rectangular pin sockets) should be provided for the vehicle.

9. The minimum duration of stay is 2 hours.

10. Arrangement in case of Tropical Cyclone or Rainstorm Warning Signals issued 2 hours before the commencement of the programme:

    - When the No. 3 signal or Red signal or above is issued, the current programme will be cancelled and the event will be postponed;
    - When the No. 1 signal or Amber signal is issued, the programme will continue.