

Health Education Exhibition and Resource Centre

Telephone No.: 2377 9275 / 2377 9357 Fax No.: 2735 8781

Application Form for Health Talk and/or Mobile Education Centre (School)

(Please read the Notes on Application carefully)

Part 1: Particulars of Applicant

- (a) Name of School: _____ (☐ AM School / ☐ PM School .
☐ Whole-day School)
- (b) Address: _____
- (c) Name of Applicant: _____ Post: _____
- (d) Contact Telephone No.: _____ Fax No: _____
- (e) Email Address: _____

Part 2: Particulars of Application

- Our school wishes to apply for: ☐ I. a Health Talk (please complete Item I below); **and / or**
☐ II. a Mobile Education Centre (please complete Item II below)

I. Health Talk

(1) Proposed Date and Time:

	Date (dd/mm/yy)	Time
1 st Choice		____:____ <input type="checkbox"/> a.m. / <input type="checkbox"/> p.m.
2 nd Choice		____:____ <input type="checkbox"/> a.m. / <input type="checkbox"/> p.m.

(2) Proposed Activity/Activities (more than one option can be selected from Items (A) to (C) below):

☐ (A) Thematic Talk

(to be conducted only in Cantonese for about 30 to 45 minutes per session, and in the form of computer graphics, Q&A sessions, Bingo or games)

(a) Number of Participants Expected: _____ Grade in School: _____

Please put a “✓” in the appropriate box(es).

(b) Proposed Series and Topic of Talk (please select only one option from Items (i) to (iv) below):

- ☐ (i) Personal, Food and Environmental Hygiene (to be conducted for about 45 minutes per session in the form of talks and short films)
- ☐ (ii) Food Poisoning Series (about 30 minutes per session for only one of the following topics)
- ☐ Introduction to Bacterial and Viral Food Poisoning and its Preventive Measures
- ☐ Introduction to Biochemical and Chemical Food Poisoning and its Preventive Measures
- ☐ (iii) Thematic Series on Food (about 20 minutes per session for preferably two of the following topics)
- ☐ Cooking with a Microwave Oven / ☐ Food Safety Focus
- ☐ Halogen Oven / Air Fryer ☐ Five Keys to Food Safety
- ☐ Risks of Grilled, Baked and Fried Food ☐ Safe Consumption of Sushi and Sashimi
- ☐ Natural Toxins in Fruits and Vegetables ☐ Safe Consumption of Salad
- ☐ Nutrition Labelling
- ☐ Food Additives
- ☐ (iv) Thematic Series on Environmental Issues (about 30 to 45 minutes per session for only one of the following topics)
- ☐ Concerns about Avian Flu and its ☐ Know More about Japanese Encephalitis and its Preventive Measures
- ☐ Enhancing Environmental Hygiene and Pest Control ☐ Know More about Dengue Fever and its Preventive Measures

☐ (B) Exhibition (to provide a set of exhibition boards with optional worksheets during an exhibition period of about one week)

(a) Proposed Topic of Exhibition Boards (please choose only one of the following items):

- ☐ Food and Environmental Hygiene ☐ Act Now to Prevent Dengue Fever
- ☐ Safety Tips in Eating Hotpot ☐ Know More about Japanese Encephalitis
- ☐ Points to Note about Consumption of Sushi and Sashimi ☐ Know More about Avian Flu
- ☐ Rodent Causing Environmental Hygiene Problems and their Preventive Measures

(b) Number of Worksheets Required: About _____ Sheets (Maximum of 100 Sheets)

☐ (C) Game Booth(s) (to provide one to two game booths for about one hour per session, assisted by staff arranged by the school)

(a) Number of Proposed Game Booth(s): _____

(b) Number of Participants Expected: About _____ Persons

(c) Number of Staff Expected: About _____ Persons

Please put a “✓” in the appropriate box(es).

II. Mobile Education Centre

(1) Proposed Date and Time:

	Date (dd/mm/yy)	Time (e.g. 10:00 - 12:00; 14:00 - 16:00)
1 st Choice		-
2 nd Choice		-
3 rd Choice		-

(2) Details of Proposed Activity/Activities:

- (a) **Parking Location of Mobile Education Centre (Publicity Vehicle):** _____
(Please provide a layout plan indicating the location(s) of the activity/activities, parking space of the vehicle and power connection points to be submitted together with this application form.)

- (b) **Proposed Activity/Activities (more than one option can be selected from Items (A) and (B) below):**

- ☐ (A) Display Board(s) (please choose only one of the following topics):
- | | |
|--|--|
| <input type="checkbox"/> Food and Environmental Hygiene | <input type="checkbox"/> Know More about Japanese Encephalitis |
| <input type="checkbox"/> Act Now to Prevent Dengue Fever | <input type="checkbox"/> Rodent Causing Environmental Hygiene |
| <input type="checkbox"/> Prevention of Avian Flu | Problems and their Preventive Measures |
- ☐ (B) Talk (to be conducted only in Cantonese for about 20 minutes per session)

Please put a “✓” in the appropriate box(es).

Part 3: Signature of Applicant

We understand and acknowledge that we should render assistance to staff of the Health Education Exhibition and Resource Centre of the Food and Environmental Hygiene Department (FEHD) in the above activity/activities.

Date (dd/mm/yy)

Signature of Applicant shown in Part 1 Item (c)

School Chop

Notes on Application

1. Applicants are requested to complete Part 2 Item I of this application form for Health Talk-related activities and/or Part 2 Item II for the Mobile Education Centre.
2. For booth games, applying schools should arrange staff to assist with the portering work after arrival on campus.
3. Applying schools should be responsible for maintaining order and crowd control during all the activities to ensure the safety of participants.
4. Enquiries concerning the above activity/activities may be directed to FEHD staff at 2377 9370 or 2377 9317.
5. For the Mobile Education Centre, applicants should note the following:
 - (a) Application should be made at least **1 month** prior to the proposed programme date.
 - (b) The completed application form should be submitted to the Health Education Exhibition and Resource Centre of the FEHD by fax at 2735 8781.
 - (c) The FEHD does not undertake to accept all applications. If an application is accepted, the applying school will be notified in writing.
 - (d) The dimensions of the publicity vehicle used as the Mobile Education Centre are 7.3 m (L) x 3.1 m (W) x 3.3 m (H). Applying schools should reserve sufficient space for the display area and ensure that the vehicular entrance, exit and passage thereto can accommodate the publicity vehicle.
 - (e) Applying schools should be responsible for public safety and order during the course of the activity/activities.
 - (f) A layout plan indicating the location(s) of the activity/activities, parking space of the vehicle and power connection points should be submitted together with this application form for our reference.
 - (g) Sufficient electricity (two 13 ampere single-phase power rectangular pin sockets) should be available for use by the publicity vehicle.
 - (h) The minimum duration of stay of the Mobile Education Centre is two hours.
 - (i) Special arrangements in case of inclement weather – two hours before the commencement of the programme:
 - If Typhoon Warning Signal No. 3, Red Rainstorm Signal or above is issued, the programme will be cancelled and rescheduled;
 - If Typhoon Warning Signal No. 1 or Amber Rainstorm Signal is issued, the programme will continue as scheduled.

Personal Data Collection Statement
(In accordance with the Personal Data (Privacy) Ordinance)

1. Purposes of Collection

The personal data provided by means of this form will be used by the FEHD for dealing with matters relating to applications for Health Talk and/or the Mobile Education Centre, and carrying out related publicity work.

The provision of personal data is voluntary. However, if insufficient information is provided, the FEHD may not be able to process the application.

2. Class of Transferees

The personal data you have provided by means of this form may be disclosed to other government departments and agencies in pursuance of the purposes mentioned in paragraph 1 above.

3. Access to Personal Data

You have a right to request access to and correction of the personal data provided in accordance with Sections 18 and 22 and Principle 6 of Schedule 1 of the Personal Data (Privacy) Ordinance. Your right of access includes the right to obtain a copy of your personal data which you have provided by means of this form. A fee may be imposed by the FEHD for complying with a data access request.

4. Enquiries

Enquiries concerning the personal data collected by means of this form may be addressed to Chief Health Inspector (Health Education) of the Health Education Exhibition and Resource Centre of the FEHD.