

申請運肉車輛／運牛什臟車輛許可證
(根據第 132BU 章《屠房規例》第 25 (1)條)
APPLICATION FOR MEAT DELIVERY VEHICLE /
BOVINE OFFAL DELIVERY VEHICLE PERMIT

(In accordance with section 25(1) of the Slaughterhouses Regulation (Cap. 132BU))

本申請表格適用於申請食物環境衛生署（食環署）發出的運肉車輛或運牛什臟車輛許可證。請使用不能擦除的黑色或深藍色原子筆以正楷填妥本表格，並在填寫前，先細閱表格第三部分「填寫及遞交表格須知」。如有增刪，請在修改處旁邊簡簽作實。

This form is for the application of Meat Delivery Vehicle or Bovine Offal Delivery Vehicle Permit issued by the Food and Environmental Hygiene Department (FEHD). Please complete the form in a non-erasable black or dark blue ball pen to fill in BLOCK letters and read carefully the “NOTES FOR FILLING IN AND SUBMISSION OF THE APPLICATION FORM” in Part III before completing the form. Please initial next to any amendments made on the form.

第一部分 申請人(現時登記車主)資料
Part I Particulars of Applicant (Present Registered Vehicle Owner)

- (1) 車主姓名／公司名稱：.....
Name of the Vehicle Owner/Company (中文 Chinese)
須與車輛登記文件上的姓名相同
- (2)
(英文正楷 English in BLOCK letters)
Same as that printed on the Vehicle Registration Document
- (3) 香港身份證號碼／公司註冊證號碼／商業登記號碼：.....(.....)
HKID Card No. / Company Registration No. / Business Registration No.
- (4) 本地聯絡電話號碼：..... (5) 車輛登記（車牌）號碼：.....
Local Telephone No. Vehicle Registration Mark
- (6) 運輸署發出的「車輛發牌通知書」上牌照的屆滿日期：.....
Expiry date of “Vehicle Licensing Notice” issued by the Transport Department
- (7) 公司聯絡人（如以公司登記為車主）：.....
Contact Person of Company (for the vehicle which is registered under the company)
- (8) 住址／公司地址：.....
Residential /Company Address
- (9) 申請許可證類別（請在適當方格內加上 ✓ 號）
Type of Permit Applying For (Please enter ✓ in the appropriate box)
- 運肉車輛許可證 運牛什臟車輛許可證
Meat Delivery Vehicle Permit Bovine Offal Delivery Vehicle Permit

第二部分 駕駛者資料
Part II Particulars of Driver

- (10) 姓名：..... (11)
Name (中文 Chinese) (英文 English)
須與正式駕駛執照上姓名相同 Same as that printed on the Full Driving Licence
- (12) 香港身份證號碼：..... (.....) (13) 駕駛執照號碼：.....
HKID Card No. Driving Licence No.

(14) 駕駛執照有效期至 (日/月/年) :
Valid until (dd/mm/yyyy)

申請人簽署 : _____
Signature of Applicant

如以公司為登記車主，須由該公司所指定的授權人士簽署及加蓋該公司印章
If the registered vehicle owner is a company, the form must be signed by an authorised person of the company and affixed with the company chop.



日期 (日/月/年) : _____
Date (dd/mm/yyyy)

第三部分 填寫及遞交表格須知

Part III Notes for Filling in and Submission of the Application Form

(1) 符合條件的申請人可將申請表格連同證明文件一併提交至所屬的上水屠房或荃灣屠房肉類檢驗事務小組辦事處。如申請人沒有使用指定表格、申請資料不全或提供不正確資料，申請將不被接納。

Eligible applicants may submit the application form with supporting documents to respective Sheung Shui Slaughterhouse or Tsuen Wan Slaughterhouse Meat Inspection Unit. Applications will not be accepted if applicants do not use the prescribed form, or the provided information is insufficient or incorrect.

(2) 申請人必須提供以下證明文件：

Applicant shall provide the following supporting documents:

(a) 已填妥的申請表格；

completed application form;

(b) 申請人身份證明文件副本（香港居民：香港身份證；公司：公司註冊證書及公司更改名稱證書）；

copy of identity document of applicant (Hong Kong Identity Card for Hong Kong Residents; Certificate of Incorporation and Certificate of Change of Name for company)

(c) 駕駛者香港身份證副本；

copy of Hong Kong Identity Card of driver;

(d) 駕駛者駕駛執照副本；及

copy of driving licence of driver; and

(e) 車輛登記文件副本。

copy of Vehicle Registration Document.

(3) 在本申請表格內提供個人資料，純屬自願性質，但如資料不全，食環署可能無法處理有關申請。

The provision of personal data in this application form is voluntary but we may not be able to process the application if insufficient information is provided.

(4) 如車主／車輛登記資料有所更改，須於運輸署完成登記後 14 天內，連同有關文件，交回食環署辦理，以便重新簽發許可證。如申請人／駕駛者／車輛登記的聯絡資料有所修改，請盡快通知所屬的上水屠房或荃灣屠房肉類檢驗事務小組辦事處以便更新紀錄。

If the vehicle owner's / vehicle registration information is modified, the permit holder must submit the relevant documents to the FEHD within 14 days after the update has been registered with the Transport Department, so that the permit can be re-issued. If the contact details of the applicant/driver/vehicle registration are updated, please notify the respective Sheung Shui Slaughterhouse or Tsuen Wan Slaughterhouse Meat Inspection Unit office as soon as possible for updating the records.

(5) 食環署不會接收郵資不足的郵件，有關郵件將由香港郵政退回寄件人（如有回郵地址）或予以銷毀（沒有回郵地址）。為確保郵件能妥善送達食環署，並免卻不必要的派遞延誤或失誤，請切記在投寄郵件前支付足額郵資及註明回郵地址。〔請參閱郵費的詳情，並留意由 2026 年 4 月 13 日起生效的新郵費結構 (<http://www.hongkongpost.hk/>)。〕

FEHD will not accept underpaid mail items, which will be returned to the sender (with return address) or disposed of (without return address) by Hongkong Post. For proper delivery of your mail items to us, and to avoid unnecessary delivery delay or unsuccessful delivery, please ensure your mail items bear sufficient postage with return address before posting. [Please refer to the details of postage and note the New Postage Structure effective from 13 April 2026 (<http://www.hongkongpost.hk/>).]

- (6) 填妥的申請表格須於本表格第五部分第 (1) 項經以下途徑遞交。
Completed application form shall be submitted in accordance with Part V item (1) of this form by the following means.
- (7) 請將填妥的申請表及所需文件親身遞交或郵寄至所屬的上水屠房或荃灣屠房肉類檢驗事務小組辦事處。有關所屬的上水屠房或荃灣屠房肉類檢驗事務小組辦事處地址已列載於本表格第 4 頁。
Please return the completed application form and necessary documents in person or by post to the respective Sheung Shui Slaughterhouse or Tsuen Wan Slaughterhouse Meat Inspection Unit. The address of respective Sheung Shui Slaughterhouse or Tsuen Wan Slaughterhouse Meat Inspection Unit are listed on page 4 of this form.

親身遞交申請表格時間 Please note the following office hours for submitting the application form in person:

星期一至星期日：上午七時至下午三時

Monday to Sunday: 7 a.m. to 3 p.m.

- (8) 無論在索取或遞交表格時，均無須繳付任何費用。
No fee is payable for obtaining or submitting the application form.
- (9) 食環署並無委託任何機構／人士代為接收／處理申請或就辦理申請提供協助。任何人士均不享有任何特權。
FEHD has not entrusted any organisations/persons to receive/process applications or assist in the submission of applications. No person can enjoy any privilege.
- (10) 申請人與食環署進行任何事務往來時，均不得向食環署職員提供任何利益。
Applicant should not offer any advantage to FEHD staff while having dealings of any kind with FEHD.

第四部分 許可證報失及撤回
Part IV Report of Loss and Withdrawal of Permit

(A) 報失許可證 Report of Loss of Permit

- (1) 如許可證遺失、被盜、損毀或滅失，許可證持有人須盡快以書面通知所屬肉類檢驗事務小組。
In the event that the permit is lost, stolen, damaged, or destroyed, the permit holder shall notify the respective Meat Inspection Unit in writing as soon as practicable.

(B) 撤回許可證 Withdrawal of Permit

- (1) 食環署可隨時撤回任何許可證，如發現該車輛或其運作違反任何訂明要求或條件，或該車輛在衛生或運作上不再被視為適合運送已屠宰屠體或什臟。
FEHD may withdraw any Permit at any time if the vehicle or its operation is found to be in breach of any stipulated requirements or conditions, or if the vehicle is no longer considered suitable for transporting dressed carcass or offal on hygienic or operational grounds.
- (2) 許可證被撤回後，有關車輛須立即停止用作從任何持牌屠房運送已屠宰屠體或什臟，或自食環署指明的日期起停止用作上述用途。
Upon withdrawal of the permit, the vehicle concerned shall cease to be used for transporting dressed carcass or offal from any licensed slaughterhouse with immediate effect, or with effect from a date specified by the FEHD.
- (3) 許可證持有人須在收到撤回通知後 7 天內，將許可證交回食環署。
The permit holder shall return the permit to the FEHD within 7 days upon receipt of the withdrawal notice.
- (4) 如適用，屠房營運商將獲通知撤回該車輛或營運商的進出許可。
Where applicable, the licensee of the slaughterhouse will be informed to withdraw the access right of the vehicle or operator upon permit withdrawal.
- (5) 許可證被撤回的車輛，只有在不合規事項獲糾正並經食環署核實後，方可重新申請許可證。
A vehicle whose permit has been withdrawn may re-apply for a permit only after the identified non-compliances have been fully rectified and verified by the FEHD.
- (6) 許可證持有人如欲自願放棄許可證，應將許可證連同書面通知交回所屬肉類檢驗事務小組。
If the permit holder intends to voluntarily surrender the permit, the permit holder shall return the permit together with a written notification to the respective Meat Inspection Unit.

第五部分 關於申請食環署運肉車輛或運牛什臟車輛的個人資料
(根據《個人資料(私隱)條例》的規定處理)

Part V Collection of Personal Data in Connection with Application for FEHD Meat Delivery Vehicle or Bovine Offal Delivery Vehicle Permit (in accordance with the Personal Data (Privacy) Ordinance)

目的說明 Statement of Purposes

(1) 收集資料的目的 Purposes of Collection

食環署會利用經本表格所提供的個人資料作以下用途：

The personal data provided in this form will be used by the FEHD for:

- (a) 處理食環署運肉車輛或運牛什臟車輛申請及相關事宜；以及
processing the application for the Meat Delivery Vehicle or Bovine Offal Delivery Vehicle Permit issued by the FEHD and related matters; and
- (b) 方便食環署職員及其他政府部門的職員及屠房營運商與申請人聯絡。
facilitating the communication among staff of the FEHD, staff of other government departments, slaughterhouse operators and the applicant.

提供個人資料與否，純屬自願性質，但在資料不足的情況下，食環署可能無法處理有關申請。

The provision of personal data in this form is voluntary. However, if insufficient information is provided, the FEHD may not be able to process the application.

(2) 接受資料轉介人的類別 Class of Transferees

本表格內所提供的個人資料，可能會被轉交其他政府部門或機構，以達致上文第(1)段所述目的。

The personal data provided by means of this form may be disclosed to other government departments and agencies in pursuance of the purposes mentioned in paragraph (1) above.

(3) 查閱及修正個人資料 Access to and Correction of Personal Data

根據《個人資料(私隱)條例》第18條、第22條及附表1第6原則的規定，申請人有權要求查閱及修正在本表格提供的個人資料。查閱的權利包括有權索取本申請表所提供的個人資料的副本。食環署應查閱要求而提供資料時，可能會徵收費用。

You have the right of access and correction with respect to the personal data provided by means of this form in accordance with sections 18 and 22 and Principle 6 of Schedule 1 of the Personal Data (Privacy) Ordinance. Your right of access includes the right to obtain a copy of your personal data provided in this form. A fee may be imposed for complying with the data access request.

(4) 查詢 Enquiries

如對本申請表所收集的個人資料有任何查詢，包括查閱及修正資料等，可向下列屠房的肉類檢驗事務小組提出。

Enquiries concerning the personal data collected by means of this form, including the access to and correction of the personal data provided, should be addressed to the corresponding slaughterhouse's Meat Inspection Unit set out below:

辦事處 Office	地址 Address	電話號碼 Tel. No.
肉類檢驗事務小組(上水屠房) Meat Inspection Unit (Sheung Shui Slaughterhouse)	新界上水祝運街15號上水屠房三樓 3/F, Sheung Shui Slaughterhouse, 15 Chuk Wan Street, Sheung Shui, New Territories	2670 5476 / 2670 0948
肉類檢驗事務小組(荃灣屠房) Meat Inspection Unit (Tsuen Wan Slaughterhouse)	新界荃灣永順街343地段荃灣屠房地下 G/F, Tsuen Wan Slaughterhouse, Lot 343, Wing Shun Street, Tsuen Wan, New Territories	2614 2979