

To: Secretary, Liquor Licensing Board

c/o (address of regional licensing office concerned

Tel. No.:

Fax No.:

)

Dear Sir/Madam,

Declaration of the Reserve Licensee

[Applicable to a nominated reserve licensee,
who has to confirm that his/her record remains unchanged after the previous vetting by the Police.]

Shop Sign : _____
Address of the Premises : _____
Period of Licensee's Absence : _____ - _____ (both days inclusive)

Regarding the attached Application for Authorisation of a Reserve Licensee (FEHB266A) in respect of the subject premises, I, _____
(English name of Reserve Licensee)

(_____), holder of HKID Card No.: _____ (_____), hereby declare
(Chinese name)

that I am/am not* a holder of a liquor licence, have/have not* been convicted of any criminal offence in Hong Kong or elsewhere, and have/have not* been convicted of any offence relating to liquor selling, since I was nominated as the reserve licensee on _____.
(dd/mm/yyyy)

I know and understand the licensing conditions and/or additional licensing conditions. I undertake to properly manage the above liquor-licensed premises during the period approved by the Secretary of Liquor Licensing Board.

* I provide the details of criminal offence(s) convicted in Hong Kong or elsewhere after nomination was made in the table below:

Convicted Offence	Date of Conviction	Nature of Punishments and Fine

* I provide the details of convicted offence(s) relating to liquor selling after nomination was made in the table below:

Convicted Offence	Date of Conviction	Nature of Punishments and Fine

* Please delete where appropriate.

I hereby give consent to the Commissioner of Police to provide my personal data kept by the Hong Kong Police Force to the Secretary of the Liquor Licensing Board for the purpose of, or any purpose related to, the handling of the above application.

I certify that all the information given above is true to the best of my knowledge and belief and understand that if there is any incomplete statement or declaration or any incorrect information or any incorrect description, I shall be liable on summary conviction, to a fine of \$1,000,000 and to imprisonment for 2 years.

(Signature of Reserve Licensee)

Date: _____

(Note : The reserve licensee should submit an Application for Authorisation of a Reserve Licensee and this Declaration of the Reserve Licensee at least 7 working days before the start date of the absence of the licensee. The Secretary of the Liquor Licensing Board will consider granting an authorisation within 2 to 4 working days after vetting the application. The Secretary has the right to withdraw the authorisation if it is confirmed that the reserve licensee is not a fit and proper person for the nomination.)