## CERTIFICATE OF COMPLIANCE

(Category 2 requirements)

	I,	(Surname) (Other Names) (Name in Chinese)		
being the		(Surname) (Other Names) (Name in Chinese) zed Person / Registered Structural Engineer* registered under section 3 of the		
Buildings	Ordina	nce (Cap. 123) do hereby certify and declare as follows:-		
(I	) In :	respect of the premises known as		
	(	(Shop sign in English)  and situated at		
	\ .	(Shop sign in Chinese) (Address of Premises)		
	be	eing under application for the issue/alteration to the approved layout plan* of		
	a	Licence/Permit* by (Type of Licence/Permit)		
	(Name	of Applicant/licensee/permittee* in English) (Name of Applicant/licensee/permittee* in Chinese)		
		all requirements stipulated in the List of Category 2 requirements in the Letter of Requirements addressed to the abovenamed applicant/licensee/permittee* dated		
	OF	• •		
		all requirements stipulated in the List of Category 2 requirements in the Memorandum issued by the Buildings Department (BD)/Independent Checking Unit (ICU)* and copied to the abovenamed applicant/licensee/permittee* dated		
		fully complied with.		
	Th	e details of compliance with each requirement are described as follows:		
	(i)	In respect of the Category 2(i) requirements, I hereby certify the integrity of the unauthorised building works and that they have no adverse effect on the integrity of the approved structure.		
		The supporting calculations are attached herewith.*		
		I hereby certify that the premises have been reinstated under my supervision in accordance with the approved plans.*		

Note 1: Date of the Letter of Requirements or letter conveying revised comments of the BD/ICU/Architectural Services Department issued by the Food and Environmental Hygiene Department, whichever the latest, should be stated.

Note 2: Date of the Memorandum issued by the BD/ICU, whichever is the latest, should be stated.

In respect of the Category 2(ii) requirements, I hereby certify that I have (ii) checked the structural adequacy of the existing floor and the supporting calculations are attached herewith. With regard to raised screeds, I hereby certify that the screed was laid under my supervision/I submit herewith the results of core tests carried out in respect of material, type, density and thickness, together with my assessments thereon.\* I hereby certify that the Category 2(iii) requirements have been fully (iii) complied with. The supporting documentary evidence/certificates are attached herewith. (iv) I hereby certify that the Category 2(iv) requirement have been fully complied with. I have personally verified such compliance by inspection (dd/mm/yyyy).

(Date of Inspection) of the subject premises on \_\_\_\_\_ I also affirm that I have read the said Category 2 requirements and understood the contents thereof, and that I understand that all matters covered by this certificate may be subject to further verification by the Director of Food and Environmental Hygiene (D of FEH). I also understand that if I provide information that is false or misleading in a material particular or furnish the D of FEH, an authorized officer or a public officer with information knowing that it is false or misleading in a material particular in this Certificate, I shall render myself liable to disciplinary action under section 7 of the Buildings Ordinance (Cap. 123) and/or other legal penalties. Date (dd/mm/yyyy) Signature and full name<sup>#</sup> of Authorized Person/Registered Structural Engineer\*: Certificate of registration number #: Date of expiry of registration #: (dd/mm/yyyy) Correspondence address:

Contact telephone number:

Contact fax number :

Contact email address :

(II)

Nam	e of company/partnership firm*:	
	uthorized Person/Registered	
Struc	etural Engineer* is an employee/	
Direc	ctor/partner* of a company/	
Partn	ership firm*)	
		Company Chop
#	In accordance with the registration record.	
*	Please delete where appropriate.	

Please tick the appropriate box(es).

# Collection of Personal Data in Connection with Application for Food Business and Other Trade Licences/Permits or Application for Alteration to the Approved Plan of Licensed/Permitted Premises In accordance with the Personal Data (Privacy) Ordinance

#### **Statement of Purpose**

### 1. Purposes of Collection

The personal data provided by means of this form will be used by the Food and Environmental Hygiene Department (FEHD) for:

- (a) activities relating to applications for the issue of food business and other trade licences/permits made to the FEHD;
- (b) activities relating to applications for alteration to the approved plan of licensed/permitted premises made to the District Environmental Hygiene Office/Licensing Section of the FEHD; and
- (c) facilitating communication among the staff of the FEHD, other government departments and you concerning compliance with the laws and regulations applicable to the food business and other trades.

The provision of personal data by means of this form is voluntary. However, if you do not provide sufficient information, the FEHD may not be able to process your application.

## 2. Class of Transferees

The personal data which you have provided by means of this form may be disclosed to other government departments, bureaux, organisations or any persons for the purposes mentioned in paragraph 1 above.

#### 3. Access to Personal Data

You have the right of access and correction with respect to the personal data as provided under Personal Data (Privacy) Ordinance. Request for personal data access and correction should be addressed to FEHD. FEHD has the right to charge a reasonable fee for the processing of any data access request.