

**Application for Anti-epidemic Fund -
Catering Business (Social Distancing) Subsidy Scheme**

(Liquor Licence (with Bar Endorsement) of Licensed Restaurant)

[Please read Parts IV, V and VI of this form carefully before filling in]

To: Food and Environmental Hygiene Department (FEHD)

I. Particulars of Applicant

- (1) Name of Licensee (same as that printed on licence): (Chinese) _____
(English) _____
- (2) Local Mobile Phone No.: _____
(for receiving SMS to acknowledge receipt of application and to facilitate contacting you as soon as possible if needed)

II. Particulars of Liquor Licence (with bar endorsement) of Licensed Restaurant
(This subsidy scheme is not applicable to club liquor licence)

- (1) Licence No.:

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- (2) Address of Liquor Licensed Premises (same as that printed on licence): _____

III. Particulars of Connected Restaurant Licence (use separate sheet if required)

- (1) Type of Restaurant Licence :
- General Restaurant Light Refreshment Restaurant Marine Restaurant
- (2) Restaurant Licence No. :

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I hereby declare that :

- (a) the bar business is in operation on the date of submission of the application and on the date of approval of the application;
- (b) the above liquor licensed premises with bar endorsement is exclusively or mainly used for the sale or supply of intoxicating liquors as defined in Section 53(1) of the Dutiable Commodities Ordinance (Cap. 109) for consumption on the premises;
- (c) the information provided in this Application Form is true and correct to the best of my knowledge and belief, and I have not withheld any information required to be provided herein;
- (d) I understand that **the whole of the above licensed premises has been closed** pursuant to the directions issued under the Prevention and Control of Disease (Requirements and Directions) (Business and Premises) Regulation (Cap. 599F) when the directions are in effect¹ that if there is any breach of Cap.599F or the directions made thereunder, the Government will not rule out the possibility of giving consideration to rejecting the application and recovering any subsidy approved and all related expenses incurred or requiring me to take appropriate measures; and
- (e) I understand that if I have given false information or made a false declaration, this application will be refused or will not be approved or any approval given will be revoked, and I may be held liable for any legal consequence arising. I also understand that the Government reserves the right to recover from me any approved subsidy granted and all related expenses incurred if any false information is given or false declaration is made by me.

Date (dd/mm/yyyy)

Signature of Applicant (Licensee)

Please tick the appropriate box(es).

¹ Currently, the directions issued so far pursuant to Cap. 599F took effect from 6:00 pm on 3 April 2020, initially for a period 14 days and subsequently extended to 7 May 2020. This period may be extended subject to any further directions issued by the Secretary for Food and Health.

IV. Release of Subsidy

On approval, each eligible holder of the liquor licence (with bar endorsement) will receive a one-off subsidy of \$50,000. The subsidy will be released to the licensee by **a crossed cheque and sent by post to the address of the licensed premises according to the record of the Liquor Licensing Board (“LLB”)**.

V. Eligibility

- (1) To apply for the subsidy, an applicant is required to fulfil the following criteria:
 - (a) the applicant holds a valid Liquor Licence (with bar endorsement) issued by the LLB and the connected restaurant licence (listed in item (1) of Part III above) issued by the FEHD shall be valid for any period when the relevant directions² issued pursuant to the Prevention and Control of Disease (Requirements and Directions) (Business and Premises) Regulation (Cap. 599F) are in effect; AND
 - (b) on the date of approval of the application, the applicant is still holding a valid liquor licence and the connected restaurant licence shall be valid ; AND
 - (c) the bar business is in operation on the date of submission of the application and on the date of approval of the application; AND
 - (d) no application for transfer, voluntary surrender or cancellation of licence in respect of the liquor licensed premises is under processing between the date of submission of the application and the date of approval of the application; AND
 - (e) the **whole of each eligible licensed premises has been closed** as directed under the Prevention and Control of Disease (Requirements and Directions) (Business and Premises) Regulation (Cap. 599F).
- (2) As an exceptional arrangement, an applicant not holding a valid Liquor Licence (with bar endorsement) on 3 April 2020, may apply for the subsidy, provided that:
 - (a) an application for transfer of a liquor licence was made on or before 2 April 2020, the application was approved when the relevant directions are no longer in effect, and the applicant is the approved transferee on or before 5 June 2020; AND
 - (b) no subsidy has been granted by the FEHD under this Subsidy Scheme to the original licence holder in respect of the licence transferred; AND
 - (c) the applicant meets the eligibility criteria in items (1)(b), (1)(c), (1)(d) and (1)(e) of Part V.

VI. Notes for Submission of the Application Form

- (1) Applicants shall submit application during the period from **5 May 2020 (Tuesday) at 9:00 a.m. to 5 June 2020 (Friday) at 5:00 p.m.** **Applications will not be accepted if applicants do not use the prescribed form, tender late submission, provide insufficient or incorrect information or tender multiple applications.**
- (2) Completed Application Form shall be submitted by post or in person to the address of the relevant Licensing Office on page 3 of this form within the period specified in item (1) of Part VI. For application by post, the date of application will be determined according to the postmark date.
- (3) FEHD will in general issue an acknowledgement of application to the applicant on receipt of application. No matter the application is submitted by post or in person, FEHD will make use of the local mobile phone number entered in the Application Form to issue acknowledgment of receipt of application and the relevant application number through SMS. No acknowledgement and notification of application number through SMS will be made if local mobile phone number is not provided.
- (4) FEHD will only issue one-off subsidy for each licence.
- (5) The Government reserves the right to take appropriate action, including but not limited to refusing or not approving an application for subsidy or revoking any approval given and recovering any subsidy granted and all related expense incurred if false information is given, false declaration is made, or there is a breach of Cap. 599F or the direction issued thereunder.
- (6) It is an offence under the Prevention of Bribery Ordinance (Cap. 201) to offer advantages to government officers in relation to their official duties.
- (7) Applicants may be required to attend an interview and provide documentary proof before the release of subsidy.

² Currently, the directions issued so far pursuant to Cap. 599F took effect from 6:00 pm on 3 April 2020, initially for a period 14 days and subsequently extended to 7 May 2020. This period may be extended subject to any further directions issued by the Secretary for Food and Health.

- (8) No fee is payable for obtaining or submitting an application form.
- (9) For enquiry, please visit FEHD website (www.fehd.gov.hk) or contact the relevant Licensing Office listed on page 3 of this form.
- (10) FEHD has not entrusted any organisations/persons to receive/ process applications or assist in the submission of applications.

**Collection of Personal Data in Connection with
Application for Anti-epidemic Fund -
Catering Business (Social Distancing) Subsidy Scheme
(Liquor Licence (with Bar Endorsement) of Licensed Restaurant)
in Accordance with Personal Data (Privacy) Ordinance**

Statement of Purposes

(1) Purposes of Collection

The personal data provided by means of this Application Form will be used by the FEHD for :

- (a) processing the application for Anti-epidemic Fund - Catering Business (Social Distancing) Subsidy Scheme (Liquor Licence (with Bar Endorsement) of Licensed Restaurant); and
- (b) facilitating communication among the staff of FEHD, other related government departments and you in relation to the Subsidy Scheme.

The provision of personal data by means of the Application Form is voluntary. However, if you do not provide sufficient information, FEHD may not be able to process your application.

(2) Class of Transferees

The personal data provided by means of this Application Form may be disclosed to other government departments/institutions in pursuance of the purposes mentioned in paragraph 1 above.

(3) Access to Personal Data

You have a right of access to and correction of the personal data as provided in accordance with Sections 18 and 22 and Principle 6 of Schedule 1 of the Personal Data (Privacy) Ordinance. Your right of access includes the right to obtain a copy of the personal data which you have provided by means of this Application Form. A fee may be imposed for complying with a data access request.

(4) Enquiries

Enquiries concerning the personal data collected in this Application Form including the request for access to and correction should be addressed to the relevant Licensing Office listed out below:

牌照辦事處	Licensing Office
港島及離島區 香港灣仔軒尼詩道225號 駱克道市政大廈8樓 酒牌局助理秘書 電話號碼：2879 5779 / 2879 5728	Hong Kong & Islands Assistant Secretary Liquor Licensing Board, 8th Floor, Lockhart Road Municipal Services Building, 225 Hennessy Road, Wanchai, Hong Kong Tel. No.: 2879 5779 / 2879 5728
九龍區 九龍深水埗基隆街333號 北河街市政大廈4樓 酒牌局助理秘書 電話號碼：2729 1237 / 2729 1126	Kowloon Assistant Secretary Liquor Licensing Board, 4th Floor, Pei Ho Street Municipal Services Building, 333 Ki Lung Street, Sham Shui Po, Kowloon Tel. No.: 2729 1237 / 2729 1126
新界區 新界大埔鄉事會街8號 大埔綜合大樓4樓 酒牌局助理秘書 電話號碼：3183 9255 / 3183 9220	New Territories Assistant Secretary Liquor Licensing Board, 4th Floor, Tai Po Complex, No. 8, Heung Sze Wui Street, Tai Po, New Territories Tel. No.: 3183 9255 / 3183 9220