

許可證申請書  
**APPLICATION FOR PERMIT**  
(簽發予以個人名義申請者)  
**(TO BE ISSUED IN THE NAME OF AN INDIVIDUAL)**

致：分區辦事處秘書  
To : District Secretary

本人欲申請  
I intend to apply for a

- 以售賣機售賣食物許可證 Permit to Sell Food by means of Vending Machine
- 受限制食物售賣許可證 Restricted Food Permit
- 非瓶裝飲品許可證 Non-Bottled Drinks Permit
- 售賣冰凍甜點許可證 Frozen Confections Permit
- 涼茶許可證 Chinese Herb Tea Permit
- 奶品許可證 Milk Permit
- 新鮮及冷藏貝介類水產動物售賣許可證 Fresh and/or Frozen Shell Fish Permit

申請資料  
**Particulars of Application**

- (1) 申請人姓名：(中文) \_\_\_\_\_ (英文) \_\_\_\_\_ (先生 / 女士\*)  
Name of applicant (Chinese) (English) (Mr. / Ms.\*)
- (2) 香港身分證 / 護照\*號碼： \_\_\_\_\_  
Hong Kong identity card / Passport\* no.
- (3) 通訊地址： \_\_\_\_\_  
Correspondence address
- \_\_\_\_\_
- (4) 電話號碼： \_\_\_\_\_ 傳真號碼： \_\_\_\_\_  
Tel. no. Fax no.
- (5) 申請許可證的處所地址：  
Address of premises under application
- 室/鋪 \_\_\_\_\_ 樓 \_\_\_\_\_ 座 \_\_\_\_\_  
Flat/Rm/Shop Floor Block
- 大廈 \_\_\_\_\_  
Building
- 屋邨/鄉村 \_\_\_\_\_  
Estate/Village

街道名稱及號碼

No. and Name of Road/Street

如涉及多於一條街道,  
請詳述(if more than  
one road/street is  
involved, please specify)

地區  
District

地段號碼(如適用)  
Lot Number (if any)

香港  九龍  新界  
HK Kln NT

電話號碼 :  
Tel. no.

傳真號碼 :  
Fax no.

(6) 擬售賣的受限制食物 :

Items of restricted food intended to be sold

- |   |  |
|---|--|
| <input type="checkbox"/> 切開生果<br>Cut fruit  | <input type="checkbox"/> 原裝包裝的冰凍甜點<br>Frozen confections in original cups and wrappers |
| <input type="checkbox"/> 涼茶<br>Chinese herb tea   | <input type="checkbox"/> 雪糕球<br>Frozen confections sold by scoop                       |
| <input type="checkbox"/> 涼粉<br>Leung fan  | <input type="checkbox"/> 奶類及奶類飲品<br>Milk and milk beverages                            |
| <input type="checkbox"/> 壽司/刺身<br>Sushi/Sashimi   | <input type="checkbox"/> 供不經烹煮而食用的蠔<br>Oysters to be eaten in raw state                |
| <input type="checkbox"/> 供不經烹煮而食用的肉類<br>Meat to be eaten in raw state   |  |
| <input type="checkbox"/> 以售賣機出售的食物<br>Food sold by means of a vending machine   |  |
| <input type="checkbox"/> 貝介類水產動物 (並非由海港或香港仔海港所採集)<br>Shell fish (not collected in the harbour nor the harbour in Aberdeen)                        |  |
| <input type="checkbox"/> 非瓶裝飲品---飲品機提供的飲品 / 稀釋果汁 / 鮮榨果汁*<br>Non-bottled drinks --- in dispensing machines/prepared by dilution/fresh fruit juice* |  |
| <input type="checkbox"/> 其他 (請說明) _____<br>Others (Please specify)  |  |

(7) 本人以中文 / 英文 \* 為日後的通訊語言。

I would use Chinese / English \* for my future correspondence.

日期 (日 / 月 / 年)  
Date (dd/mm/yyyy)

申請人簽署  
Signature of applicant

- \* 請刪去不適用者  
Please delete where appropriate.
- 請在適當的方格內填上「✓」號  
Please tick the appropriate box(es).

**申請人須知**  
**NOTICE TO APPLICANT**

1. 按照《公眾衛生及市政條例》（第 132 章）第 125(8) 條的規定，食物環境衛生署署長若決定拒絕你有關批出或續發牌照、許可證或登記的申請，必須以書面給予通知。假如你對署長的決定感到不滿，可根據該條例第 125(9) 條的規定，在宣布有關決定的通知書送達給你後的 14 天內，向牌照上訴委員會提出上訴。

Pursuant to Section 125(8) of the Public Health and Municipal Services Ordinance (Cap.132), the Director of Food and Environmental Hygiene shall inform you in writing of any decision made to reject your application for the grant or renewal of licence, permit or registration. If you are dissatisfied with the decision made by the Director, you may within 14 days after the service on you of the notice declaring the decision appeal to the Licensing Appeals Board in accordance with Section 125(9) of the Ordinance.

申請人亦可在政府表格網頁：[www.info.gov.hk/forms/chinese/main.htm](http://www.info.gov.hk/forms/chinese/main.htm) 以電子形式提交申請，並須一併以電子形式提交有關文件。

Applicant may also submit electronic applications together with the relevant documents via Government Forms website：[www.info.gov.hk/forms/english/main.htm](http://www.info.gov.hk/forms/english/main.htm).

**關於申請許可證所填報的個人資料**  
**Collection of Personal Data in Connection with**  
**Application for Permit**

(按照《個人資料(私隱)條例》的規定處理)  
(In accordance with the Personal Data (Privacy) Ordinance)

**目的說明**  
**Statement of Purpose**

**1. 收集資料的目的**  
**Purposes of Collection**

你透過本申請表格所提供的個人資料，會供食物環境衛生署(食環署)用於下述用途：

The personal data provided by means of this form will be used by the Food and Environmental Hygiene Department (FEHD) for :

- (1) 處理向食環署提交的新簽發／轉讓／續發許可證申請的相關事宜；  
carrying out activities relating to the applications for the grant/transfer/renewal of permits made to the FEHD;
- (2) 方便食環署及其他政府部門的職員與你聯絡；以及  
facilitating communication among staff of the FEHD, other Government departments and yourself; and
- (3) 按照《食物安全條例》的規定披露給食環署轄下的食物安全中心。  
disclosing to the Centre for Food Safety of the FEHD in accordance with the provisions of the Food Safety Ordinance.

你透過本申請表格提供個人資料，純屬自願。不過，如你不提供充分的資料，食環署恐怕不能處理你的許可證申請。

The provision of personal data by means of this form is voluntary. However, if you do not provide sufficient information, the FEHD may not be able to process your application for permit.

**2. 接受資料轉介人的類別**  
**Class of Transferees**

食環署可能會向其他政府部門及機構披露你透過本申請表格所提供的資料，以達到上文第1段所述的目的。

The personal data which you have provided by means of this form may be disclosed to other Government departments and agencies in pursuance of the purposes mentioned in paragraph 1 above.

**3. 查閱個人資料**  
**Access to Personal Data**

根據《個人資料(私隱)條例》第18條、第22條及附表1第6原則的規定，你有權要求查閱及改正所提供的個人資料。查閱的權利包括有權索取本申請表格所提供的個人資料的複本一份。食環署應查閱要求而提供資料時，可能徵收費用。

You have a right to request access to and correction of the personal data provided in accordance with Sections 18 and 22 and Principle 6 of Schedule 1 of the Personal Data (Privacy) Ordinance. Your right of access includes the right to obtain a copy of your personal data which you have provided by means of this form. A fee may be imposed for complying with a data access request.

#### 4. 查詢 Enquiries

如對本申請表格收集的個人資料有任何查詢，包括查閱及更改資料等，可向下列各有關分區環境衛生辦事處提出：

Enquiries concerning the personal data collected by means of this form, including the making of access and corrections, should be addressed to the following respective District Environmental Hygiene Office :

##### **港島區及離島區** **Hong Kong & Islands**

中西區環境衛生辦事處 Central/Western District Environmental Hygiene Office	電話號碼：2545 0506 / 2853 2502 Tel. no.
東區環境衛生辦事處 Eastern District Environmental Hygiene Office	電話號碼：2563 4340 / 3103 7008 Tel. no.
南區環境衛生辦事處 Southern District Environmental Hygiene Office	電話號碼：2552 8406 / 2903 0411 Tel. no.
灣仔區環境衛生辦事處 Wanchai District Environmental Hygiene Office	電話號碼：2507 3364 / 2879 5743 Tel. no.
離島區環境衛生辦事處 Islands District Environmental Hygiene Office	電話號碼：2852 3215 / 2852 3205 Tel. no.

##### **九龍區** **Kowloon**

油尖區環境衛生辦事處 Yau Tsim District Environmental Hygiene Office	電話號碼：2302 1299 / 2302 1297 Tel. no.
旺角區環境衛生辦事處 Mong Kok District Environmental Hygiene Office	電話號碼：2749 3627 / 2749 3626 Tel. no.
深水埗區環境衛生辦事處 Sham Shui Po District Environmental Hygiene Office	電話號碼：2748 6959 / 2748 6934 Tel. no.
九龍城區環境衛生辦事處 Kowloon City District Environmental Hygiene Office	電話號碼：2711 2493 / 2711 5721 Tel. no.
黃大仙區環境衛生辦事處 Wong Tai Sin District Environmental Hygiene Office	電話號碼：2328 6531 / 2997 9003 Tel. no.
觀塘區環境衛生辦事處 Kwun Tong District Environmental Hygiene Office	電話號碼：3102 7388 / 3102 7303 Tel. no.

##### **新界區** **New Territories**

荃灣區環境衛生辦事處 Tsuen Wan District Environmental Hygiene Office	電話號碼：2212 9701 / 2212 9704 Tel. no.
葵青區環境衛生辦事處 Kwai Tsing District Environmental Hygiene Office	電話號碼：2420 9204 / 2420 6151 Tel. no.
北區環境衛生辦事處 North District Environmental Hygiene Office	電話號碼：2679 2812 / 2679 2872 Tel. no.
大埔區環境衛生辦事處 Tai Po District Environmental Hygiene Office	電話號碼：3183 9119 / 3183 9109 Tel. no.
西貢區環境衛生辦事處 Sai Kung District Environmental Hygiene Office	電話號碼：3740 5100 / 3740 5103 Tel. no.
沙田區環境衛生辦事處 Sha Tin District Environmental Hygiene Office	電話號碼：2634 0136 / 2634 0200 Tel. no.
屯門區環境衛生辦事處 Tuen Mun District Environmental Hygiene Office	電話號碼：2146 8642 / 2451 3400 Tel. no.
元朗區環境衛生辦事處 Yuen Long District Environmental Hygiene Office	電話號碼：2475 3433 / 2920 7606 Tel. no.